



Transition Services

Transition services are required by the Babynet System to ensure a seamless transition from Part C (Babynet) services to Part B Local Education Agency (LEA) services. This process is documented on the transition page in the BRIDGES system.

If the family refuses ALL services from the LEA, transition planning and conference are not required; however, directory information is still shared with the LEA. This is regardless of whether the family gives consent.

For these situations in BRIDGES you would select the “Family Refuses Participation in Transition Process” box on the Transition/Exit screen. Once this box is checked in BRIDGES, no further information should be entered, except the exit/closure date and reason.

If the parents DO NOT refuse ALL services or wish to participation in any portion of transition the following information should be entered on the BRIDGES Transition/Exit screen:

Transition Information

1. **School District.** This information is automatically populated based on the information entered on the demographic screen.
2. **Child’s Potential Eligibility to Part B.** Check if the child is potentially eligible for LEA services. Children who receive services from Babynet are considered potentially eligible for LEA services.
3. **Transition Referral Date.** Enter the transition referral date which is the date the transition referral was sent to the LEA.
4. **Transition Conference Potential Date.** This field identifies the earliest and latest date the conference can be held to be considered timely.
5. **Date of Parent Consent.** The date the parent consents is the date the Service Coordinator discussed the conference and the parent gives consent for the conference to be held.
6. **Date LEA Invited to Participate.** Enter the date the formal notification is made to the LEA.
7. **Transition Conference Date.** Enter the date the conference is held. Be sure to check the appropriate reason if the conference is not held timely.

8. **Transition Participants.** Check the participants who attended or participated in the transition conference.
9. **Transition Note.** Enter any transition notes that may be relevant.
10. **Part B Eligibility Date.** Enter the date that part B eligibility was determined, if available.
11. **Is IEP in Place by 3rd Birthday.** Check if IEP is in place by the child's third birthday.

Exit/Closure

1. **Exit/Close Date.** Enter the date the child is closed to the Babynet System.
2. **Exit/Close Reason.** Enter the reason the child is closed to the system.

Notes Textbox. This area should be used as extra space to explain any information related to the child's exit/transition activities. It should also be used to document Re-Enrollment information such as initial referral date, prior exit/close date; prior exit/close reason for children coming back into system with a prior record in BRIDGES.

Questions related the BabyNet Transition Process and BRIDGES should be directed to Gail Shelley, BabyNet State Office Program Associate via email, gshelley@scfirststeps.org